



 **CANADIAN  
AGRICULTURAL  
PARTNERSHIP**  
Innovate. Grow. Prosper.

# BRITISH COLUMBIA Traceability Value Chain Application Form

For industry associations or value chain partners



# TRACEABILITY VALUE CHAIN PROGRAM

- Available from January 2019 until February 28, 2020 -

The TVC program provides cost-shared funding to sector organizations and value chains (groups of two or more agri-food or seafood businesses along a value chain) for specific costs relating to the purchase and installation of information sharing systems that will enhance agrifood and seafood traceability among supply chain partners.

The objectives of the TVC program are to:

- enhance information sharing and increase the adoption of sustainable, voluntary information sharing systems that will meet national or international traceability standards across a sector or along a value chain;
- assist participants or entire sectors to increase market access, substantiate product claims, or generate economic benefits for participants;
- increase capacity to trace animals, agri-food or seafood products and their associated attributes; and
- increase the ability of sectors and value chains to execute emergency response procedures when required.

## **What is a value chain?**

A value chain is a group of two or more agriculture, agri-food or seafood businesses connected along a supply chain that is producing and delivering agriculture or seafood products to consumers. Industry Associations can also apply.

E.g. a business partnership between a producer and a packer, a business partnership among a producer, processor and distributor.

## **Who submits the application?**

- A lead applicant needs to be identified;
- All partners in the value chain complete the organization information in this application form and sign section 3;
- All partners in the value chain application will complete their own self-assessment; and
- The self-assessments are submitted alongside one application form.

An Industry association applicant only needs to fill out the Lead Applicant section.

You have the option of completing this PDF form on-screen and emailing us the saved PDF, or printing it and sending us the completed paper form.

Please note that purchases made prior to receiving the approval decision and notification will not be reimbursed.



Eligible Participants may apply for funding each year for new eligible activities.

You can send the completed, signed application to the Program Administrator:

**By Email:** [bctraceability@ca.pwc.com](mailto:bctraceability@ca.pwc.com)

**By Fax:** 604-806-7806  
Attn: Caroline Gibbeson

**By Mail:** Attn: Caroline Gibbeson, B.C. Traceability Programs  
PwC LLP  
250 Howe Street, Suite 1400  
Vancouver, BC V6C 3S7

For further information or if you require assistance on filling out the application form, please contact us at 604 484 3490 or [bctraceability@ca.pwc.com](mailto:bctraceability@ca.pwc.com).

## SECTION 1: ORGANIZATION INFORMATION – LEAD APPLICANT

APPLICANT INFORMATION			
Legal Business Name			
Business Registration or GST Number			
Mailing Address			
City		Postal Code	
Phone Number		Cell Number	
Farm Address (if different from above):			
Address			
City		Postal Code	
B.C. Premises ID # (livestock operators only) Website link: <a href="#">B.C. Premises ID</a>			

CONTACT DETAILS			
Applicant Lead Name (Signing authority on behalf of applicant)			
Applicant Lead Title			
Email Address			
Phone Number		Cell Number	

ELIGIBILITY		
Are you an agriculture, agri-food or seafood business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you are a livestock operator, did you provide a BC Premises ID number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Does your business constitute a legal entity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you provide an active business registration number or GST number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the business based and operating in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your business file business or farm tax returns in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you have answered 'yes' to all the eligibility questions above, you are eligible for program funding. If you are unsure on your eligibility, please contact us: 604 484 3490 or <a href="mailto:bctraceability@ca.pwc.com">bctraceability@ca.pwc.com</a> .		

## SECTION 1: ORGANIZATION INFORMATION – LEAD APPLICANT

ORGANIZATION INFORMATION	
Type of organization <i>Check all that apply</i>	
<input type="checkbox"/> Producer <input type="checkbox"/> Processor	<input type="checkbox"/> Transporter <input type="checkbox"/> Warehouse
<input type="checkbox"/> Distributor <input type="checkbox"/> Packager	<input type="checkbox"/> Importer <input type="checkbox"/> Exporter
Other: Specify .....	
Commodities produced/processed/handled:	
<a href="#">NAICS Code</a> (Appendix A):	
How long has your business been operating?	
<input type="checkbox"/> 0-2 years <input type="checkbox"/> 2-5 years <input type="checkbox"/> 5-10 years <input type="checkbox"/> 10-15 years <input type="checkbox"/> 15+	
How many employees do you have during:	
Peak: <input type="checkbox"/> 1-4 <input type="checkbox"/> 5-9 <input type="checkbox"/> 10-19 <input type="checkbox"/> 20-49 <input type="checkbox"/> 50-99 <input type="checkbox"/> 100+	
Off-season: <input type="checkbox"/> 1-4 <input type="checkbox"/> 5-9 <input type="checkbox"/> 10-19 <input type="checkbox"/> 20-49 <input type="checkbox"/> 50-99 <input type="checkbox"/> 100+	
What is your average annual farm cash receipt or annual income?	
<input type="checkbox"/> Under \$10,000 <input type="checkbox"/> \$10,000 to \$49,999 <input type="checkbox"/> \$50,000 to \$99,999 <input type="checkbox"/> \$100,000 to \$499,999 <input type="checkbox"/> \$500,000+	
Where are your current markets? <i>Check all that apply</i>	
<input type="checkbox"/> Local (within 200km) <input type="checkbox"/> Within BC <input type="checkbox"/> Within Canada <input type="checkbox"/> International	
What is the driver / goal for your traceability investment? <i>Check all that apply</i>	
<input type="checkbox"/> Increase speed of commerce <input type="checkbox"/> Streamline operation <input type="checkbox"/> Upgrade or replace existing system	<input type="checkbox"/> Decrease operation cost <input type="checkbox"/> Meet regulations <input type="checkbox"/> Other: please specify.....
Do you have a traceability system already in place?	
<input type="checkbox"/> Yes <input type="checkbox"/> Not sure	<input type="checkbox"/> No
	If no, why not? <i>Check all that apply</i> <input type="checkbox"/> Size of business is too small <input type="checkbox"/> Lack of knowledge / expertise <input type="checkbox"/> Lack of financial resources <input type="checkbox"/> Lack of time <input type="checkbox"/> Other: please specify.....

## SECTION 1: ORGANIZATION INFORMATION – CO- APPLICANT (1)

APPLICANT INFORMATION			
Legal Business Name			
Business Registration or GST Number			
Mailing Address			
City		Postal Code	
Phone Number		Cell Number	
Farm Address (if different from above):			
Address			
City		Postal Code	
B.C. Premises ID # (livestock operators only) Website link: <a href="#">B.C. Premises ID</a>			

CONTACT DETAILS			
Applicant Lead Name (Signing authority on behalf of applicant)			
Applicant Lead Title			
Email Address			
Phone Number		Cell Number	

ELIGIBILITY			
Are you an agriculture, agrifood or seafood business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you are a livestock operator, did you provide a BC Premises ID number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Does your business constitute a legal entity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Did you provide an active business registration number or GST number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is the business based and operating in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Does your business file business or farm tax returns in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
If you have answered 'yes' to all the eligibility questions above, you are eligible for program funding. If you are unsure on your eligibility, please contact us: 604 484 3490 or <a href="mailto:bctraceability@ca.pwc.com">bctraceability@ca.pwc.com</a> .			

## SECTION 1: ORGANIZATION INFORMATION – CO- APPLICANT (1)

ORGANIZATION INFORMATION	
Type of company <i>Check all that apply</i>	
<input type="checkbox"/> Producer	<input type="checkbox"/> Transporter
<input type="checkbox"/> Processor	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Distributor	<input type="checkbox"/> Packager
<input type="checkbox"/> Importer	<input type="checkbox"/> Exporter
Other: Specify .....	
Commodities produced/processed/handled:	
<a href="#">NAICS Code</a> (Appendix A):	
How long has your business been operating?	
<input type="checkbox"/> 0-2 years	<input type="checkbox"/> 2-5 years
<input type="checkbox"/> 5-10 years	<input type="checkbox"/> 10-15 years
<input type="checkbox"/> 15+	
How many employees do you have during:	
Peak: <input type="checkbox"/> 1-4	<input type="checkbox"/> 5-9
<input type="checkbox"/> 10-19	<input type="checkbox"/> 20-49
<input type="checkbox"/> 50-99	<input type="checkbox"/> 100+
Off-season: <input type="checkbox"/> 1-4	<input type="checkbox"/> 5-9
<input type="checkbox"/> 10-19	<input type="checkbox"/> 20-49
<input type="checkbox"/> 50-99	<input type="checkbox"/> 100+
What is your average annual farm cash receipt or annual income?	
<input type="checkbox"/> Under \$10,000	<input type="checkbox"/> \$50,000 to \$99,999
<input type="checkbox"/> \$10,000 to \$49,999	<input type="checkbox"/> \$100,000 to \$499,999
<input type="checkbox"/> \$500,000+	
Where are your current markets? <i>Check all that apply</i>	
<input type="checkbox"/> Local (within 200km)	<input type="checkbox"/> Within BC
<input type="checkbox"/> Within Canada	<input type="checkbox"/> International
What is the driver / goal for your traceability investment? <i>Check all that apply</i>	
<input type="checkbox"/> Increase speed of commerce	<input type="checkbox"/> Decrease operation cost
<input type="checkbox"/> Streamline operation	<input type="checkbox"/> Meet regulations
<input type="checkbox"/> Upgrade or replace existing system	<input type="checkbox"/> Other: please specify.....
Do you have a traceability system already in place?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Not sure
<input type="checkbox"/> No	
If no, why not? <i>Check all that apply</i>	
<input type="checkbox"/> Size of business is too small	
<input type="checkbox"/> Lack of knowledge / expertise	
<input type="checkbox"/> Lack of financial resources	
<input type="checkbox"/> Lack of time	
<input type="checkbox"/> Other: please specify.....	

## SECTION 1: ORGANIZATION INFORMATION – CO- APPLICANT (2)

APPLICANT INFORMATION			
Legal Business Name			
Business Registration or GST Number			
Mailing Address			
City		Postal Code	
Phone Number		Cell Number	
Farm Address (if different from above):			
Address			
City		Postal Code	
B.C. Premises ID # (livestock operators only) Website link: <a href="#">B.C. Premises ID</a>			

CONTACT DETAILS			
Applicant Lead Name (Signing authority on behalf of applicant)			
Applicant Lead Title			
Email Address			
Phone Number		Cell Number	

ELIGIBILITY		
Are you an agriculture, agrifood or seafood business?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you are a livestock operator, did you provide a BC Premises ID number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> N/A
Does your business constitute a legal entity?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Did you provide an active business registration number or GST number?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Is the business based and operating in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does your business file business or farm tax returns in BC?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If you have answered 'yes' to all the eligibility questions above, you are eligible for program funding. If you are unsure on your eligibility, please contact us: 604 484 3490 or <a href="mailto:bctraceability@ca.pwc.com">bctraceability@ca.pwc.com</a> .		



## SECTION 1: ORGANIZATION INFORMATION – CO- APPLICANT (2)

ORGANIZATION INFORMATION	
Type of company <i>Check all that apply</i>	
<input type="checkbox"/> Producer	<input type="checkbox"/> Transporter
<input type="checkbox"/> Processor	<input type="checkbox"/> Warehouse
<input type="checkbox"/> Distributor	<input type="checkbox"/> Packager
<input type="checkbox"/> Importer	<input type="checkbox"/> Exporter
Other: Specify .....	
Commodities produced/processed/handled:	
<a href="#">NAICS Code</a> (Appendix A):	
How long has your business been operating?	
<input type="checkbox"/> 0-2 years	<input type="checkbox"/> 2-5 years
<input type="checkbox"/> 5-10 years	<input type="checkbox"/> 10-15 years
<input type="checkbox"/> 15+	
How many employees do you have during:	
Peak: <input type="checkbox"/> 1-4	<input type="checkbox"/> 5-9
<input type="checkbox"/> 10-19	<input type="checkbox"/> 20-49
<input type="checkbox"/> 50-99	<input type="checkbox"/> 100+
Off-season: <input type="checkbox"/> 1-4	<input type="checkbox"/> 5-9
<input type="checkbox"/> 10-19	<input type="checkbox"/> 20-49
<input type="checkbox"/> 50-99	<input type="checkbox"/> 100+
What is your average annual farm cash receipt or annual income?	
<input type="checkbox"/> Under \$10,000	<input type="checkbox"/> \$50,000 to \$99,999
<input type="checkbox"/> \$10,000 to \$49,999	<input type="checkbox"/> \$100,000 to \$499,999
<input type="checkbox"/> \$500,000+	
Where are your current markets? <i>Check all that apply</i>	
<input type="checkbox"/> Local (within 200km)	<input type="checkbox"/> Within BC
<input type="checkbox"/> Within Canada	<input type="checkbox"/> International
What is the driver / goal for your traceability investment? <i>Check all that apply</i>	
<input type="checkbox"/> Increase speed of commerce	<input type="checkbox"/> Decrease operation cost
<input type="checkbox"/> Streamline operation	<input type="checkbox"/> Meet regulations
<input type="checkbox"/> Upgrade or replace existing system	<input type="checkbox"/> Other: please specify.....
Do you have a traceability system already in place?	
<input type="checkbox"/> Yes	<input type="checkbox"/> Not sure
<input type="checkbox"/> No	
If no, why not? <i>Check all that apply</i>	
<input type="checkbox"/> Size of business is too small	
<input type="checkbox"/> Lack of knowledge / expertise	
<input type="checkbox"/> Lack of financial resources	
<input type="checkbox"/> Lack of time	
<input type="checkbox"/> Other: please specify.....	

## SECTION 2: WORK PLAN

ELIGIBLE ACTIVITIES	<input checked="" type="checkbox"/>	Estimated pre-tax cost (\$)	Funds requested (\$)	Cost share
Consultant fees for assessing, planning and / or implementing projects.				70%
Purchase and installation of hardware for traceability systems:				70%
Radio Frequency Identification (RFID) or barcode readers				70%
Dedicated computer terminals				70%
Label printers				70%
Wireless or wired connectivity within the enterprise, as required for the traceability system				70%
Purchase and installation of traceability software <sup>1</sup>				70%
Staff training by vendor (preferred) or approved consultant				70%
Lease / rental / purchase of a multi-use computer terminal <i>Incremental costs (up to 50%) to be used to house a traceability database, where the operation has no computer and if it is a part of a traceability system.<sup>2</sup></i>				50%
Multi-use handheld electronic devices <i>Incremental costs (up to 50%) for the purchase of multi-use handheld electronic devices to support the traceability system.<sup>3</sup></i>				50%
<b>Total</b>				<b>Maximum \$50,000</b>
Is training by vendors or consultant required?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
If no, please provide justification:	<input type="checkbox"/> Training is free with purchase <input type="checkbox"/> Used similar items before <input type="checkbox"/> Item has detailed user manual <input type="checkbox"/> Other: .....			

**--- Purchases made prior to receiving the approval decision and notification will not be reimbursed ---**  
**--- Eligible Participants may apply for funding each year for new eligible activities ---**

Notes:

<sup>1</sup> Only that portion of livestock or crop production software with traceability functionality will be eligible for funding.

<sup>2</sup> Projects that consist solely of a computer purchase are ineligible for funding.

<sup>3</sup> Projects that consist solely of a multi-use handheld electronic device are ineligible for funding.

## SECTION 3: SUBMISSION

By submitting this form for benefits under the B.C. Ministry of Agriculture's Canadian Agricultural Partnership Traceability Adoption and Traceability Value Chain Programs, I/We:

- Hereby declare that the information provided in this application is true and correct in every respect.
- Have not applied more than once for the Services/Activities applied for in this application.
- Authorize the Province of British Columbia, its employees or agents to use the information contained within this application and data relating to my/our agri-food operation to verify this application and to administer, audit, analyze, evaluate, and improve the Canadian Agricultural Partnership programs administered by the Province of British Columbia and the Government of Canada.
- Acknowledge that I/we are presently actively engaged with the applicant (i.e. participate in the day-to-day operations of the farm/business), have signing authority on behalf of the applicant, and am/are British Columbia resident(s) over 19 years of age.
- Understand that failing to comply with all other application requirements may delay the processing of the application, or may make me/us ineligible for receiving assistance under the program.
- Acknowledge that the completion and submission of this application form does not oblige B.C. Ministry of Agriculture, their agents, servants, and employees to provide funding for the services herein.
- Understand that expenses incurred prior to the submission of an approved application are not eligible for assistance under this program.
- Agree to participate in an evaluation and/or audit of the program.
- Understand that personal information on this form is collected under the Freedom of Information and Protection of Privacy Act, s.26(c).
- Understand that in the performance of the activities funded by this project, I/we must comply with all applicable laws.
- The information collected will be used in furtherance of and in a manner consistent with an activity of the public body; that is the B.C. Traceability Adoption and Traceability Value Chain Programs and being delivered under the Canada-British Columbia Canadian Agricultural Partnership Framework and Bilateral Agreements.
- Agree that the information provided for the purposes of Canadian Agricultural Partnership Traceability Adoption and Traceability Value Chain Programs may be shared with Agriculture and Agri-Food Canada or its agents regarding claims, audits, and evaluations as it relates directly to and is necessary for this contract being delivered as part of the Canada-B.C. Canadian Agricultural Partnership Framework and Bilateral Agreements.
- Consent to the public release of my/our business name, the amount of funding received, and the general nature of the project.

**Disclaimer:** The British Columbia Minister of Agriculture and the Minister of Agriculture and Agri-Food Canada, their officers, servants, and agents accept no responsibility nor will they be held liable for any claims, demands, losses, or actions which may be made or taken against them, rising out of the advice, operation or any other action related to the B.C. Traceability Adoption and Traceability Value Chain Programs.

**NOTE:** Purchases made prior to receiving approval notification will not be eligible for support under this program.

Name	Signature	Date
Lead Applicant		
Co-Applicant (1)		
Co-Applicant (2)		

## APPENDIX A – LIST OF INDUSTRY CODES (NAICS)

### 1111 Oilseed and Grain Farming

- 11111 Soybean farming
- 11112 Oilseed (except soybean) farming
- 11113 Dry pea and bean farming
- 11114 Wheat farming
- 11115 Corn farming
- 11116 Rice farming

### 1112 Vegetable and Melon Farming

### 1113 Fruit and Tree Nut Farming

- 11131 Orange groves
- 11132 Citrus (except orange) groves
- 11133 Non citrus fruit and tree nut farming

### 1114 Greenhouse, Nursery, and Floriculture Production

- 11141 Food crops grown under cover
- 11142 Nursery and floriculture production

### 1119 Other Crop farming

- 11191 Tobacco farming
- 11192 Cotton farming
- 11193 Sugar cane farming
- 11194 Hay farming
- 11199 All other crop farming
- 111993 Fruit and vegetable combination farming
- 111994 Maple syrup and products production
- 111999 All other miscellaneous crop farming

### 1121 Cattle ranching and farming

- 11211 Beef cattle ranching and farming, including Feedlots
- 11212 Dairy cattle and milk production

### 1122 Hog and Pig Farming

### 1123 Poultry and Egg Production

- 11231 Chicken egg production
- 11232 Broiler and other meat type chicken production
- 11233 Turkey production
- 11234 Poultry hatcheries
- 11239 Other poultry production

### 1124 Sheep and Goat Farming

- 11241 Sheep farming
- 112420 Goat farming

### 1125 Aquaculture

- 11251 Aquaculture

### 1129 Other Animal Production

- 11291 Apiculture
- 11292 Horse and other equine production
- 11293 Fur bearing animal and rabbit production
- 11299 All other animal production

### 1132 Forest nurseries and gathering of forest products

- 11321 Forest nurseries and gathering of forest products

### 1151 Support Activities for Crop Production

### 1152 Support Activities for Animal Production

### 3112 Grain and Oilseed Milling

- 31121 Flour milling and malt manufacturing
- 31122 Starch and vegetable fat and oil manufacturing
- 31123 Breakfast cereal manufacturing

### 3113 Sugar and Confectionery Product Manufacturing

- 31131 Sugar manufacturing
- 31134 Non chocolate confectionery manufacturing
- 31135 Chocolate and chocolate confectionery manufacturing

### 3114 Fruit and Vegetable Preserving and Specialty Food Manufacturing

- 31141 Frozen food manufacturing
- 31142 Fruit and vegetable canning, pickling and drying

### 3115 Dairy Product Manufacturing

- 31151 Dairy product (except frozen) manufacturing
- 31152 Ice cream and frozen dessert manufacturing

### 3116 Meat Product Manufacturing

- 31161 Animal slaughtering and processing

### 3117 Seafood Product Preparation and Packaging

### 3118 Bakeries and Tortilla Manufacturing

- 31181 Bread and bakery product manufacturing
- 31182 Cookie, cracker and pasta manufacturing
- 31183 Tortilla manufacturing

### 3119 Other Food Manufacturing

- 31191 Snack food manufacturing
- 31192 Coffee and tea manufacturing
- 311930 Flavouring syrup and concentrate manufacturing
- 31194 Seasoning and dressing
- 311990 All other food manufacturing

### 3121 Beverage Manufacturing

- 312110 Soft drink and ice manufacturing
- 312120 Breweries
- 31213 Wineries
- 31214 Distilleries

## APPENDIX A – LIST OF INDUSTRY CODES (NAICS)

### **413 Food, Beverage and Tobacco Merchant Wholesalers**

- 4131 Food merchant wholesalers
- 4132 Beverage merchant wholesalers
- 4133 Cigarette and tobacco product merchant wholesalers

### **445 Food and Beverage Stores**

- 4451 Grocery stores
- 4452 Specialty food stores
- 4453 Beer, wine and liquor stores

### **482 Rail Transportation**

### **484 Truck Transportation**

- 4841 General freight trucking
- 4842 Specialized freight trucking

### **494 Warehousing and Storage**